

## Arvada Center Dance Academy 2019 Spring Recital Parent Information

Dear Parents;

We are in our second year of online spring recital registration and payment. This letter provides basic information; including the most important dates that you need to know for your dancer to participate in the spring dance recitals. **However, even with this online registration, parents are required to attend 1 of the 2 mandatory meetings in February as outlined below.** Please register your dancer for the shows - no later than **March 9** - so you are added to the group email distribution. The group email is confidential and will be used to communicate critical information regarding the shows, as well as notices about snow days, etc. See below for instructions on registration. If for some reason you are unable to register online, please email dance coordinator, Christina Noel, at [cnoel@arvadacenter.org](mailto:cnoel@arvadacenter.org).

### Parent Recital Information Meetings MANDATORY

Parents are welcome to attend either meeting; however, the first meeting is designed for new families and the second is for returning families. New parents who come to the second meeting should remain after, and Christina will explain how the ACDA recital process works: communication, organization, costuming, volunteering, etc.

- ❖ **New families: SATURDAY, FEBRUARY 9, 9:30-10:30am in studio 11A.**
- ❖ **Returning families: SATURDAY, FEBRUARY 23, 9:30-10:30am in studio 11A.**  
(If you are unable to make either meeting, please check in with the Dance Coordinator, Christina Noel, at 720.898.7237.)
- ❖ **Dress rehearsal parent meetings:** These meetings are to give parents details regarding dress rehearsal, dance pictures, when and where to drop off and pick up their dancers during the run of the concert. Parents of dancers level III and up, who are performing in both the jazz and ballet shows; do not need to come to both ballet and jazz meetings.

	MON	TUES	WED	THURS	FRI	SAT	SUN
<p><b><i>Jazz Recital: Theater Rehearsals and Performances</i></b></p> <p><b><i>Jazz, Modern, Tap &amp; Hip Hop are included in this show</i></b></p>		May 21 Tech	May 22 Tech	May 23  Mandatory Parent Meeting 4:30-5:00  Dress Reh	May 24 7:00PM  PERF	May 25 7:00PM  PERF	May 26 2:00PM  PERF
<p><b><i>Ballet Recital: Theater rehearsals and performances</i></b></p>	June 3 Tech	June 4 Tech	June 5 Mandatory parent meeting 4:30-5:00  Dress Reh I	June 6  Dress Reh II	June 7 7:00PM  PERF	June 8 7:00PM  PERF	June 9 2:00pm  PERF

**Important note about dress rehearsals:** Dancers will have a dinner break before dress rehearsal. Dancers ARE NOT allowed to leave the Arvada Center during this break. Parents should plan meals accordingly.

**What is the time commitment?** Dancers perform the same dance in all 3 concerts and are expected to perform in all 3 shows. Being your best at performance time requires many hours of classroom practice; therefore, dancers need to have regular attendance from beginning of the new session in late January to end of recital. Students who miss over 30% of a class, either excused or unexcused, may not be allowed to participate in that dance. Detailed theater schedules will be available about 6 weeks prior to the concert week.

### **Recital Fees & Winter Semester Tuition**

- ❖ ***Fees are due on or before March 9.***
- ❖ Jazz and ballet recital fees, paid separately, are \$80 each. This is an additional fee from class tuition.
- ❖ Dancers must be registered for the class they are planning to perform in and may not change their registration once the semester has begun.

### **Registering for Spring Dance Recitals & Paying Performance Fees:**

#### **To register and pay online:**

1. arvadacenter.org
2. Click <education>
3. Click <Dance> Go to the “See Also” box and click on “Recital Registration”
4. Fill out the google form “Arvada Center Dance Academy Recital Registration”. The payment link is at the bottom of the form.
5. ***Submit and pay by March 9***

#### **To pay the performance fee at the box office:**

1. Follow dance concert registration instructions above but submit without payment.
2. Make a check for the total amount due made payable to the ***Arvada Center***.
3. In memo section of the check make a note: “Spring Show fee and your child’s name” and whether it is for Ballet, Jazz or both.
4. ***Pay performance fee by March 9.***

***ALL REGISTRATION MUST BE DONE ON LINE***

#### **To Volunteer:**

1. All volunteering happens on line again this year through the Arvada Center’s Volgistics Program.
2. If you have not volunteered before, you will be able to sign up online at the required parent meetings.

**Samples of where parents can volunteer to help with concert preparations. Details will be given at the parent meetings.**

1. Class Dance Coordinator: You are like the classroom mom at your child’s school.
2. Cut Costumes with supervision at the Arvada Center.
3. Sew Costumes, including construction, altering, hand sewing and decorating.
4. Fabric Dying or Special Skills: If you have a special skill, let us know!
5. Headpieces: create original works, re-work or repair existing.
6. Props & Sets: Design, re-purpose, build or paint set pieces and props.
7. Dressing Room Assistant: chaperone and assist dancers in getting ready for performance
8. Post-Production: sort, de-trim and wash costumes.