

Updated Summer 2013

**Arvada Center Galleries**  
***Art Submission Policies***

Submission process for artist records at the Arvada Center Galleries:

We encourage artists to submit their work by mail or e-mail for inclusion in our artist database, as we aim to represent local and regional artists in most of our exhibits. Staff will only acknowledge works sent by mail or e-mail. Personal visits are not encouraged and will not affect curatorial programming. Gallery staff review submitted materials twice a year and plan exhibitions two to three years in advance. The Gallery division oversees three exhibition areas, often with a unifying concept. Work is considered based on applicability to the concept of exhibitions.

Photographs of **current work** will be accepted, but should be of best quality since work is accepted based on what we see. Include a **website address** if you have one, as this is often very helpful in our decision. The Arvada Center cannot be held responsible for original materials, please submit only duplicates. Submitted materials will not be returned to the artist unless return postage is provided.

- Please submit materials by mail to:

Arvada Center for the Arts and Humanities  
Attn: Gallery Submission  
6901 Wadsworth Blvd.  
Arvada, Co. 80003

Recommended Materials to Include:

1. Resumé
2. Digital Images (.jpg, 350 dpi), hard copies are acceptable, we will NOT accept slides
3. Artist's statement pertaining to the body of work you are submitting
4. Relevant information to your career as an artist (past exhibitions, press, etc.)

- By e-mail to: [galleries@arvadacenter.org](mailto:galleries@arvadacenter.org) \*

Recommended Materials to include:

1. In your email subject please include "Submission for Exhibition"
2. In the body of your email please include your full name, mailing address, phone number, and website. If you are not attaching documents such as your resume and/or artist's statement, please inform us where to find it (if at your website only).
3. If you are referring us to images on your website, blog, etc., please be exact in how to find them. Include exact titles, dimensions, and any other pertinent information.

\*We will send a confirmation of receipt e-mail in return, but after that please do not e-mail again unless we contact you for further information.

Due to the high volume of submissions, the Arvada Center requests your patience during the review process. We do consult all submissions when planning our exhibition schedule.

Thank you for your interest in Exhibiting in the Arvada Center Galleries!